

DEPARTMENT OF HEALTH SERVICES**MEDI-CAL BENEFITS BRANCH****MEDI-CAL POLICY DIVISION****714 P Street, Room 1640****P.O. Box 942732****Sacramento, CA 94234-7320****(916) 657-1460**

January 19, 2001

TO: All Local Governmental Agencies (LGAs) **PPL No. 01-001**
Local Educational Consortium (LECs)
Medi-Cal Administrative Activities (MAA) and
Targeted Case Management (TCM) Coordinators

SUBJECT: **Separation of Duties Between the Administrative Claiming Operations Unit (ACOU) and the Administrative Claiming Policy and Systems Unit (ACPSU)**

The purpose of this letter is to inform all participating LECs and LGAs of the division of duties between the ACOU and the ACPSU. This reorganization occurred to enhance the partnership and improve service delivery between the Department of Health Services and the LGAs and LECs, as well as to ensure local entities obtain federal funds to which they are legally entitled. The following is a listing of duties and the unit responsible.

ACOU:

- MAA Claiming Plans/Amendments
- MAA Invoices
- MAA Contracts
- MAA Program Monitoring
- MAA Technical Assistance

ACPSU:

- TCM Provider Agreements
- TCM Cost Reports
- TCM Invoices
- TCM Program Monitoring
- TCM Technical Assistance
- Host Contract
- Policy and Procedure Letters
- MAA and TCM Regulations
- MAA and TCM Provider Manual
- Systems Design
- Web Site Maintenance
- Local Educational Agency
Medi-Cal Billing Option Program

The ACOU and the ACPSU work together to ensure consistent program delivery and quality assurance for the MAA and TCM programs. Any questions regarding any of these duties should be directed toward the appropriate unit.

All Local Governmental Agencies (LGAs)
Local Educational Consortium (LECs)
Medi-Cal Administrative Activities (MAA) and
Targeted Case Management (TCM) Coordinators
Page 2

For questions regarding the ACOU, please contact Ms. Georgia Rivers, Chief of the Administrative Claiming Operations Unit, at (916) 657-0627 or by e-mail at grivers2@dhs.ca.gov.

For questions regarding the ACPSU, please contact Ms. Elizabeth Touhey, Chief of the Administrative Claiming Policy and Systems Unit, at (916) 657-0716 or by e-mail at etouhey@dhs.ca.gov.

Sincerely,

Original Signed by P. Morrison

Patricia Morrison, Chief
Administrative Claiming and Support Section

cc: See Next Page

All Local Governmental Agencies (LGAs)
Local Educational Consortium (LECs)
Medi-Cal Administrative Activities (MAA) and
Targeted Case Management (TCM) Coordinators
Page 3

cc: Ms Linda Minamoto
Associate Regional Administrator
DHHS Health Care Financing Administration
Division of Medicaid, Region IX
75 Hawthorne Street, Fourth Floor
San Francisco, CA 94105-3903

Mr. Larry Lee, Accountant
Division of Medicaid
801 I Street, Room 210
Sacramento, CA 95814

Ms. Mickey Richie
Local Liaison
Office of the Director
Department of Health Services
714 P Street, Room 1253
P.O. Box 942732
Sacramento, CA 95814

Ms. Cathleen Gentry
MAA/TCM Consultant
Local Governmental Agency
455 Pine Avenue
Half Moon Bay, CA 94109